

COVID-19 Operations Written Report for Bellevue Union School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Bellevue Union School District	David Alexander, Ed.D. Superintendent	dalexander@busd.org 707 542-5197	June 30, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 24, 2020 the Bellevue Union School District in response to COVID-19 pandemic suspended in-person classes and immediately transitioned from a traditional school to a distance learning program. BUSD immediately prepared a two week work packet for each student and then transitioned to distance learning through learning packets, online classes, “grab and go” meal distribution and telecommuting for our employees. BUSD immediately implemented safe social distance and cleaning protocols, and established essential employee job responsibilities. Professional development was provided by our technology department in various applications for distance learning. Surveys and intensive follow up were used to determine families access to devices and the internet. BUSD developed website resources which provided students, families and teachers with academic and social-emotional support. Additionally, the district met with both employee associations to establish MOU’s regarding the impacts of COVID-19 on their members.

The Bellevue Union School District has a big heart. Our first concern was for the safety of our community, not only for our schools, but for the greater community at large. Our staff has been working diligently to help our students and families adjust to the new learning environment. Supporting our students and families is our number one priority.

Provide a description of how the LEA is meeting the needs of its English Learners, foster youth and low-income students. The Bellevue Union School District provided support to English Learners, foster youth and low income students with a variety of services. District and site employees have worked with families to provide technology support in the way of Chromebooks and hot spots to access online curriculum and instruction. Teachers differentiated and adapted their instruction to meet the needs of all of our students. Additionally, teachers contacted and instructed students through a variety of platforms such as ClassDojo, Zoom, Google Meet and Google Classroom, as well as ConnectEd and JamBoard. Continuous individualized technology support is available for families. English language development continues through the adopted ELA curriculum (Wonders). Bilingual parent liaisons are available to support English Learners and their families. The BUSD district webpage provided additional resources for English Language Learners.

Low income students' needs were met by ensuring that communication and learning occurred with parents and students. We provided distance learning learning with district-provided Chromebooks, hotspots and/or work packets, and by providing breakfast and lunch meals. School staffs worked diligently to ensure open communication occurred with each and every family to assess and meet their needs. In addition, food bank pantries were in operation once a week at each school site providing basic groceries and are continuing at three sites throughout the summer.

BUSD maintained a high level of communication with all stakeholders including weekly updates through social media as well as the schools' webpages.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Despite the sudden shift, BUSD continued to support all students through distance learning. The district provided distance learning and ongoing support to students and families through the following:

- Teachers checked in with students and tracked attendance
- Teachers used platforms such as Google Classroom, ClassDojo and Zoom/Google Meet to provide instruction to students

- Students learning was based on current standards and curriculum
- Students were provided reinforcement instructional materials.
- Students had access to all district online learning through their student email accounts and Clever
- Chromebooks and I pads were available for check out as well as internet hot spots.
- A bilingual technology helpline was available to provide technology support to families.
- The technology department provided access to professional development and weekly office hours for parents and staff.

BUSD Special Education department implemented the following to ensure all needs of students receiving special education services were being met:

- Special education services were provided to an individual student or to a small group through Zoom and Google Meet to address student specific goals and objectives.
- Students were provided materials linked to the curriculum for our students who have significant needs.
- Case managers reached out to each family and provided parents with IEP amendments and clear information about how services would be provided during COVID-19 shelter in place.
- Special education teachers, speech and language pathologists, occupational therapists, adaptive PE specialist and school psychologists provided direct instruction to students and support to families.
- Families were also supported with consultation from instructional staff to assist with goal progress at home.
- Resource teachers collaborated with classroom teachers to provide specialized services and instruction to students.
- Resource teachers were added as co-teachers to the general education Google Classrooms.

Families were provided with flyers with information pertaining to mental and social-emotional needs. Students who had counseling services listed on their IEP received those services via Zoom with their counselor. Social-emotional support was provided by school counselors where needed.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

On March 23rd, 2020 the Bellevue Union School District Nutrition Services Department, in partnership with Santa Rosa City Schools, provided “grab and go” meals under the non-congregate feeding waiver for all students in the community at no cost. Meals were distributed at one site, Taylor Mountain Elementary, from 11:00am to 1:00pm Monday-Friday. To lessen the exposure between staff and families on April 13th, 2020 the “grab and go” meal service program transitioned to

a once a week “grab and go” pick up, providing 5 days worth of lunch and the next day’s breakfast. To ensure social distancing requirements, families remained in their cars and drove through designated areas to pick up their meals from staff who handed meals through their passenger side window.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

As schools closed and stay at home orders became in effect, childcare became a very difficult venture to provide. BUSD families were provided information regarding childcare from local agencies with program availability.

More recently, BUSD partnered with North Bay Children’s Center for preschool summer childcare for essential workers.

BUSD provided the opportunity for employees to work remotely with flexibility and reduced hours for essential work only when possible to support childcare arrangements.